

YOUR COMPANY NAME

YOUR STREET ADDRESS
YOUR CITY, PROV & PC
YOUR PHONE NO. & FAX NO.



8pt. min

YOUR BANK NAME
YOUR BRANCH
STREET ADDRESS
CITY, PROV, PC
TELEPHONE NUMBER

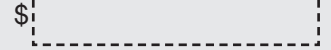
3/4" min. clearance
between address
and word "DATE"

XXXXXX

1/4" min. clearance
of gothic numbering

DATE M M D D Y Y Y Y

↑ 1/4" minimum clearance
between date field (above) and
the IMAGINERY amount box



PAY TO THE
ORDER OF

PER _____

PER _____

5/8" clearance area for
MICR band

⑈000000⑈
consecutive MICR number

⑆ 1 2 3 4 5 6 7 8 ⑆

⑆ 2 3 4 5 6 7 ⑆

Alignment Edge →

XXXXXX

COMPANY NAME

Helvetica Times
Minimum Type sizes E 8pt E
E 10pt E

= clearance area

= convenience amount scan box



**CPA STANDARDS CHECKLIST for
CUSTOM COMPUTER CHEQUES**

**USE CPA
TEMPLATE
EXACTLY AS
ILLUSTRATED**

DATE M M D D Y Y Y Y

\$

OR...



CUSTOMIZE
COMPLETE ALL THREE APPROPRIATE SELECTIONS BELOW

DATE FIELD INDICATOR CHOICE



MMDDYYYY



DDMMYYYY



YYYYMMDD



PRINTED BY SOFTWARE

PRE-PRINTED WORD "DATE" REQUIRED?

YES

NO PRINTED BY SOFTWARE

PRE-PRINTED DOLLAR SIGN "\$" REQUIRED?

YES

NO PRINTED BY SOFTWARE

IS 5/8 MICR BAND CLEAR?

YES

NO PREPRESS WILL ADJUST

NOTE: MANDATORY MICR CONSECUTIVE NO. MUST BE MIN. 6 DIGITS: 000001

U.S. FUNDS with "45"

In accordance with 4.13.2.1 of CPA Std 006 Part A, the number "45" must be printed in the Transaction Code section of the On-Us field in the MICR line between field positions 14 to 17 (15 & 16 recommended) when the following **three criteria are present** on the cheque:

1. Currency designation: "U.S. Dollars" or "U.S. Funds"
2. Funds are drawn from a Canadian bank ie. Royal Bank
3. A Canadian routing number forms part of the banks' transit no. i.e. Royal Bank "XXXXX-003" or CIBC "XXXXX-010", etc.